



## Anti-Idling Policy

### **I. STATEMENT OF PURPOSE**

The purpose of this Anti-Idling Policy is to provide a policy for Hanover Township to reduce the amount of engine idling by Township vehicles and equipment. Idling vehicles and equipment waste fuel, release pollutants into the atmosphere and creates an unnecessary financial expense for the Township. For every five minutes a small engine vehicle is not idling, it will save 10 gallons of gas per year and reduce the carbon dioxide produced by 220 pounds. This Policy seeks to eliminate the practice of vehicle and equipment idling, whenever practical.

### **II. GUIDELINES**

Following the Township's goal of enacting sustainable measures throughout its facilities and due to the above negative impacts vehicle and equipment idling causes, effective immediately, unless exempted in the following circumstances, no Township vehicle or equipment shall be idled during a non-emergency situation. Township employees who operate vehicles and/or equipment ("Township Operators") shall turn off engines and remove keys from ignitions.

Township Operators and their respective department heads or supervisors will be attentive to minimize the idling time at job sites. Each Township Operator is solely responsible for idling actions of his/her own piece of equipment and vehicle. If equipment and/or vehicles are not actively being used or needed, these items shall be turned off and the keys removed from the ignition.

### **III. REGULATION**

Supervisors and/or department heads will be responsible for the enforcement of this Policy. Each violation of this Policy by a Township Operator will be recorded by the supervisor or department head to include: the Township Operator of the equipment/vehicle in violation with this Policy, day, time, location, weather, and any other important details. The Township Operator will be informed by his/her supervisor or department head of any violation of this Policy. The Department Head of each respective department will be responsible for taking disciplinary measures to resolve infractions of this Policy up to and including discharge in accordance with Article V of the Township's Personnel Policy; provided however, that nothing herein shall change or alter the "at will" status of any Township employee.

### **IV. EXEMPTIONS**

Equipment/vehicle Idling is permitted only during the following situations:

- When lights and/or other accessories are required to address the specified incident
- Emergency situations which require the use of lights for an extended period of time and/or other necessary emergency equipment needed to deal with the incident
- Inclement weather situations as deemed appropriate by corresponding supervisor, when temperatures fall below 40 degrees and rise above 75 degrees Fahrenheit, a single five minute idling period is permitted if the operator is occupied within the vehicle, or for such period of time as necessary for the safety of passengers, employees and/or other persons or property.
- When performing maintenance and/or repairs of Township vehicles and/or equipment to the extent necessary to perform such maintenance and/or repairs.